

Appendix A to Annex II+III
TRAINING PROPOSAL FORM

Publication reference: **publication reference**

Title of contract: Supply of Coastal Patrol Boats

In response to your letter of invitation to tender for the above contract, we, the undersigned, hereby declare that:

General Training Requirements

1. The detailed training schedule, curriculum, draft training documents, the list of trainers etc. shall be submitted to the beneficiary.
2. Contractor shall perform the crew training events on-site in start-up and operation of supplied equipment at the locations of the delivery.
3. Contractor shall perform training of supplied equipment for both operators (i.e. start-up, operation, basic maintenance for the boat crew) and maintainers (i.e. maintenance, and repair at factory level).
4. Training shall be provided by qualified instructors certified/approved by the manufacturers. The cost of training shall be included in the financial offer.
5. The training must be provided in Turkish language or with simultaneous translation into Turkish (provided by the contractor).
6. All training documentation must be provided in Turkish hard copies and soft copies as USB flash disks. Hard copy documentations must be professionally printed and bound.
7. The number of training documents to be given to the Beneficiary must be enough for all attendants. Training documents must cover all the information presented in the training.
8. Certificates should be given to all trainees at the end of the trainings.
9. All costs regarding the training shall be met by the contractor (including all the travel and accommodation expenses, the lunch and beverages of the staff at the training events).

Specific Training Requirements

Training Subjects	Min. Training Topics	Duration	Participants
Operator Familiarization Training	<ul style="list-style-type: none"> • Contractor shall provide training for the operators at each delivery location. The training shall be designed to allow operators to have basic familiarization of the new boat and shall concentrate on the safe use of the boat and basic operation of all boat controls and equipment. 	At least 3 working days	5 (per boat)

Appendix A to Annex II+III – Training Proposal Form

	<ul style="list-style-type: none"> • At a minimum, the training for operators shall include, but is not limited to: <ul style="list-style-type: none"> ○ basic operation of all CPB systems, sub-systems, equipment; ○ operational characteristics and parameters (e.g., basic construction features, draft (stationary and on plane), turn radius, stopping distance, maximum sea states, maximum safe speeds); ○ controls (e.g., boat handling, engines, electronics, fuel, bilge, fendering, propulsion); ○ start-up and shut-down procedures; ○ warnings; ○ casualty control; ○ emergency procedures; ○ preventive maintenance. 		
Maintainer (Factory Level) Familiarization Training	<p>Contractor shall provide training for the maintainers at the beneficiary’s maintenance facility, shipyard or OEM’s facility according to the beneficiary’s decision.</p> <p>At a minimum, the training for maintainers shall cover, but is not limited to, factory level maintenance/repair, and diagnostic device (where available) usage for the following systems:</p> <ul style="list-style-type: none"> ○ Propulsion System (main engine, reduction gear, water jet) ○ Genset ○ Electrical System ○ Electronics. <p>Trainings should contain all levels of maintenance/repair. There should not be any maintenance out of Beneficiary’s ability.</p>	At least 5 working days	10 (total)
Hull Maintenance	<p>An additional training for hull maintenance shall be conducted by the contractor including carbon reinforced composite repair.</p>	At least 5 working days	8 (total)

Appendix A to Annex II+III – Training Proposal Form

We hereby commit ourselves that the training with the minimum quantity listed above and all other training necessary for successful completion of the contract will be available on the site during the implementation of the project as per the requirements of the contract.

Yours faithfully

Name and Surname: <.....>

Duly authorised to sign this declaration on behalf of:

<.....>

Place and date: <.....>

Stamp of the firm/company: