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**Turkey-Ankara: IPA — Supply for support to Turkey in
providing assistance to Syrians under temporary protection
2015/S 177-319862**

Supply contract notice

Location — Europe (non-EU)/Turkey

1. **Publication reference:**
EuropeAid/137033/IH/SUP/TR.
2. **Procedure:**
Open.
3. **Programme title:**
National programme for Turkey 2012 under the Instrument for Pre-Accession Assistance — transition assistance and institution building component.
4. **Financing:**
IPA budget item 22.02.01 of the general budget of the EU (85 %) and national contribution (15 %).
5. **Contracting authority:**
Central Finance and Contracts Unit (CFCU), Ankara, TURKEY.

Contract specifications

6. **Description of the contract:**
The main objective of the project is to improve/ensure access of Syrians under temporary protection to basic services. The aim of the contract is the supply, delivery, installation, putting into operation, inspection, testing, training and warranty services of the equipment in order to support institutional capacity of the public authorities for the registration of Syrians under temporary protection.
7. **Number and titles of lots:**
9 lots:
lot 1: minibuses;
lot 2: wheelchairs;
lot 3: school bags containing school supplies and printed material;
lot 4: office furniture;
lot 5: IT equipment;
lot 6: switch board;
lot 7: prefabricated buildings and containers;
lot 8: video conference equipment;
lot 9: fingerprint systems.

Terms of participation

8. **Eligibility and rules of origin:**
Participation is open to all legal persons (participating either individually or in a grouping (consortium) of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in 1 or more

of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. **Grounds for exclusion:**

Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the 'Practical Guide'.

10. **Number of tenders:**

Tenderers may submit only 1 tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than 1 lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. **Tender guarantee:**

Tenderers must provide a tender guarantee for each lot with the amounts stated in the table below when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

Lot number; amount of tender guarantee (EUR):

lot 1; 75 000;

lot 2; 1 600;

lot 3; 12 000;

lot 4; 150;

lot 5; 2 800;

lot 6; 1 500;

lot 7; 55 000;

lot 8; 3 500;

lot 9; 110 000.

If the tenderer is bidding for more than 1 lot, it has to provide either a total of the tender guarantee amount for the relative lots or separate tender guarantees for each lot.

12. **Performance guarantee:**

The successful tenderer will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. **Information meeting and/or site visit:**

No information meeting is planned.

14. **Tender validity:**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. **Period of implementation of tasks:**

The period of implementation of the tasks is 375 calendar days for all of the lots for the supply, delivery, installation, putting into operation, inspection, testing, calibration, training including the provisional acceptance from the commencement of the implementation period. Following the mentioned tasks, a 1-year warranty period will start from the issuance of the provisional acceptance. Apart from the warranty provided by the contractor, all the equipment must have at least 2 years of commercial warranty.

Selection and award criteria**16. Selection criteria:**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) Economic and financial capacity of tenderer (based on i.a. item 3 of the tender form for a supply contract). In the case of the tenderer being a public body, equivalent information should be provided:

— the average annual turnover in the last 2 financial years of the tenderer must exceed the financial proposal for the tender for each individual lot for which he is bidding. In case the tenderer is awarded more than 1 lot, the average annual turnover must exceed the cumulative amount of the financial proposals for those lots.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the tender form for a supply contract):

— at least 5 staff currently work for the tenderer in fields related to this contract.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the tender form for a supply contract):

— the tenderer has delivered supplies of similar equipment to the lot being tendered with a budget of at least the amounts stated in the following table for each lot which were implemented during the following period: 3 years before the submission deadline.

Lot No; minimum amount of contract:

lot 1; contracts with a cumulative budget of at least equal to 1 750 000 EUR;

lot 2; at least 1 contract with a budget of minimum 75 000 EUR;

lot 3; at least 1 contract with a budget of minimum 450 000 EUR;

lot 4; at least 1 contract with a budget of minimum 7 000 EUR;

lot 5; at least 1 contract with a budget of minimum 100 000 EUR;

lot 6; at least 1 contract with a budget of minimum 65 000 EUR;

lot 7; contracts with a cumulative budget of at least equal to 1 500 000 EUR;

lot 8; at least 1 contract with a budget of minimum 175 000 EUR;

lot 9; contracts with a cumulative budget of at least equal to 2 500 000 EUR.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In the case of projects still ongoing only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the contracting authority are when the tenderers rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the contracting authority.

17. Award criteria:

Price.

Tendering

18. How to obtain the tender dossier:

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

The tender dossier is also available from the contracting authority. Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Central Finance and Contracts Unit, attention: Ms Emine Döğler (Acting PAO — CFCU Director), Eskişehir Yolu 4.Km 2180.Cad. (Halkbank Kampüsü) No: 63 C-Blok, 06510 Söğütözü-Ankara, TURKEY. Fax +90 3122867072.

E-mail: pao@cfcu.gov.tr (mentioning the publication reference shown in item 1)

at least 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and on the CFCU website at <http://www.cfcu.gov.tr>

19. Deadline for submission of tenders:

16.11.2015 (12:00), local time — Turkey.

Any tender received by the contracting authority after this deadline will not be considered.

20. Tender opening session:

16.11.2015 (14:30), local time — Turkey at the CFCU premises at the address: Eskişehir Yolu 4.Km, 2180 Cad. (Halkbank Kampüsü), No: 63 C-Blok, 06510 Söğütözü-Ankara, TURKEY.

21. Language of the procedure:

All written communication for this tender procedure and contract must be in English.

22. Legal basis:

Council Regulation (EC) No 1085/2006 of 17.7.2006 establishing an Instrument for Pre-Accession Assistance (IPA) (OJ L 210, 31.7.2006, p. 82).