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**Turkey-Ankara: IPA — Technical assistance for supporting public institutions for tendering preparations (STEP)
2017/S 150-309653**

Service prior information notice

Location — Turkey

1. **Publication reference:**
EuropeAid/139154/IH/SER/TR.
2. **Procedure:**
Restricted.
3. **Programme title:**
Annual action programme for Turkey for the year 2014 under the Instrument for Pre-Accession Assistance (IPA II).
4. **Financing:**
IPA budget item 22.02.03.01 of the general budget of the EU (90 %) and national contribution (10 %).
5. **Contracting authority:**
Central Finance and Contracts Unit, Ankara, TURKEY.
6. **Nature of contract:**
Global price.
7. **Contract description:**
The aim of the contract is to strengthen technical and administrative capacity of the Turkish administration in relation to the European integration process and enhance effective and efficient management and absorption of EU pre-accession funds, with specific emphasis on development and preparation of tender and technical documentation for the actions identified in the procurement plans prepared under IPA II annual action programmes.
In this context, the contractor shall support the IPA structures in Turkey in preparation of the technical documentation (e.g. pre/feasibility studies, need analysis, market analysis, stakeholder analysis, tender documents (terms of reference, technical specifications, market research, guideline for grant applicants, twinning fiche, etc.) for service, supply, grant and twinning projects) especially for the priority sectors: home affairs, fundamental rights, judiciary, civil society, agriculture and energy and others identified in the country strategy paper. The contractor will also deliver customised trainings based on actual need analysis, develop a manual of procedures and establish an information system to ensure an effective document management/archiving mechanism during contract implementation.
8. **Indicative budget:**
2 500 000 EUR.
9. **Intended timing of publication of the contract notice:**
September 2017.
10. **Additional information:**
Not applicable.
11. **Legal basis:**

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11.3.2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11.3.2014 establishing an Instrument for Pre-Accession Assistance (IPA II), OJ L 77, 15.3.2014, p. 11.

Remarks:

There must be a minimum period of 30 calendar days between the publication of this prior information notice and the publication of the corresponding contract notice.

No applications or requests for information should be sent at this stage.